

Peoria County Board of Election Commissioners

4422 Brandywine Dr, STE. 1 · Peoria, IL 61614

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The June 2019 Monthly Meeting of the Peoria County Board of Election Commissioners was held at the Election Commission Office at 4422 Brandywine Drive on Tuesday, June 11, 2019 at 2:00 PM.

PRESENT: David Collins, Chairman
Matt Bartolo, Vice Chairman
LaColis Reed, Treasurer
Mark Ketterer, Secretary
Alex Kurth, Assistant State's Attorney
Thomas Bride, Executive Director
Elizabeth Gannon, Assistant Executive Director

ABSENT: Sandra Burke, Commissioner

GUESTS: Chief Judge Gilfillan
James Manning
Irene Pritzger
Becky Kelly

The meeting was called to order at 2:00 p.m.

A Roll Call of the Commissioners was taken by Chairman Collins finding all Commissioners present except Commissioner Burke.

The Board recited the Pledge of Allegiance.

Approval of Minutes

Vice Chairman Bartolo moved to approve the minutes for the May 15th Monthly Meeting pending correction. Secretary Ketterer seconded. Motion passed unanimously.

Approval of Expenses

Executive Director Bride explained the bills (see attached) to the Board. Secretary Ketterer moved to approve the bills including payment of janitorial services. Treasurer Reed seconded. Motion passed unanimously.

Report of the Executive Director

Legislative Update

Executive Director Bride told the Board there was an Omnibus Bill that passed the State House but failed in the Senate. Therefore, there is no legislative update to report.

Office Update

Executive Director Bride told the Board over 120,000 voter registration cards are going out to every registered voter. This is a federal law to help keep voter registration records up to date.

New Business

The next Board meeting will be on Tuesday, July 9th at 2:00 pm at the Election Commission office.

Assistant Executive Director Gannon stated an Election Judge Reception has been scheduled for Sunday, July 21st from 1 pm-3 pm. It will be held at the Lower Bradley Park pavilion and hot dogs, drinks and snow cones will be served. Election Judges will be honored for their years of service. All Commissioners are encouraged to attend.

Public Comment

Irene Pritzger stated she would miss Chairman Collins as a member of the Board. Chairman Collins thanked Ms. Pritzger for her kind words and stated he was grateful for the engagement with the public in such a capacity.

Resignation of Chairman Collins

Commissioner Burke entered the meeting at 2:13 pm.

Chairman Collins stated it has been an honor to serve on the Board over the past four years. It has been a privilege working with his fellow Commissioners, the State's Attorney's office and the Election Commission staff. He is grateful for the privilege to serve and will miss his service to the Election Commission.

Mr. Collins turned the meeting over to Vice Chairman Bartolo.

Resolution Honoring David Collins

Vice Chairman Bartolo thanked Mr. Collins for his service and his professionalism as a Commissioner.

Vice Chairman Bartolo read the resolution honoring Mr. Collins.

Chief Judge Gilfillan thanked Mr. Collins for his service and aplomb in his role as Chairman. He presented Mr. Collins with a plaque recognizing his dedication and service to the Peoria County Board of Election Commissioners. The Board presented Mr. Collins with a gift for his service.

Swearing in of Newly Appointed Commissioner by Chief Judge Gilfillan

Chief Judge Gilfillan swore James Manning in to a two-year unexpired term as Commissioner.

Report of the Attorney

Assistant State's Attorney Kurth stated there is an update regarding pending litigation and requested the Board enter Executive Session.

Executive Session to Discuss Litigation Pursuant to Section (2)(11) of the Open Meetings Act

Secretary Ketterer moved to enter Executive Session to discuss litigation pursuant to Section (2)(11) of the Open Meetings Act. Treasurer Reed seconded. Motion passed unanimously at 2:23 pm.

Commissioner Manning moved to leave Executive Session. Commissioner Burke seconded. Motion passed unanimously at 2:42 pm.

Adjournment

Secretary Ketterer moved to adjourn, Commissioner Reed seconded. Motion passed unanimously, and the meeting was adjourned at 2:43 pm.

Monthly Expenses	Description	Amount	Acct #
Ameren Illinois	Gas & Electric	\$415.90	53600
Central Cleaning	Office Cleaning	\$240.00	54367
Digital Copy Systems	Copier Lease	\$111.00	54380
Illinois American Water	Water for Brandywine	\$73.18	54363
PDC Services	Garbage Service	\$34.72	54366
Verizon Wireless	Wi-Fi Hotspots & Phones	\$69.48	54338
Ziad A. Musaitif	July 2019 Rent & CAM for Brandywine	\$3,430.68	54390
	Total	\$4,374.96	
Misc.	Description	Amount	Acct #
Proform	Voter ID Cards	\$2,857.75	53081
Proform	R-26 Voter Cards	\$733.70	53081
Joan's Trophy	Plaque	\$55.95	52210
Thomas Bride	Mileage	\$357.28	54330
	Total	\$4,004.68	
PCard	Description	Amount	Acct #
Peoria Park District	Park Rental	\$90.00	53071
Fedex	Shipping PC to Hart	\$12.99	53081
Lowe's	Picnic Table	\$99.00	52210
IGO	Annual Membership	\$200.00	54401
IGO	Annual Conference	\$495.00	54402
American Airlines	Flight to IGO Conference	\$416.80	54330
Old Chicago	Food for Intern Going Away Lunch	\$56.94	52041
	Total	\$1,370.73	
Payroll	Description	Amount	Acct #
Staff	5/24/2019	\$10,229.89	51031
Staff	5/10/2019	\$10,229.89	51031
Part Time Staff	5/24/2019	\$628.72	51040
Part Time Staff	5/10/2019	\$707.31	51040
Commissioners	5/24/2019	\$492.32	51145
Commissioners	5/10/2019	\$492.32	51145
Medical Benefits	5/24/2019	\$2,186.73	51241
Medical Benefits	5/10/2019	\$2,186.73	51241
	Total	\$27,153.91	
	Monthly Total	\$36,904.28	