

Peoria County Board of Election Commissioners

4422 Brandywine Dr, STE. 1 · Peoria, IL 61614

Phone: 309.324.2300 Website: www.peoriaelections.org

The March 2019 Monthly Meeting of the Peoria County Board of Election Commissioners was held at the Election Commission Office at 4422 Brandywine Drive on Tuesday, March 14, 2019 at 2:00 PM.

PRESENT: David Collins, Chairman
Matt Bartolo, Vice Chairman
Mark Ketterer, Secretary
Sandra Burke, Commissioner
Thomas Bride, Executive Director
Elizabeth Gannon, Assistant Executive Director

ABSENT: LaColis Reed, Treasurer
Alex Kurth, Assistant State's Attorney

GUESTS: Irene Pritzger
Jackie Petty

The meeting was called to order at 2:06 p.m.

A Roll Call of the Commissioners was taken by Chairman Collins finding all Commissioners present except Treasurer Reed.

The Board recited the Pledge of Allegiance.

Approval of Minutes

Vice Chairman Bartolo moved to approve the minutes for the February 12, 2019 Monthly Meeting. Secretary Ketterer seconded. Motion passed unanimously.

Approval of Expenses

Executive Director Bride explained the bills (see attached) to the Board. Secretary Ketterer moved to approve the bills. Vice Chairman Bartolo seconded. Motion passed unanimously.

Approval of Relocating Precincts Hollis 02 & Limestone 20 from Hollis Grade School, 5613 W Tuscarora Rd to Bartonville Christian Church, 4900 W Pfeiffer Rd

Vice Chairman Bartolo moved to approve the Polling Place move from Hollis Grade School to Bartonville Christian Church. Commissioner Burke seconded. Executive Director Bride explained the

move was related to security concerns from the Hollis Grade School. The motion passed unanimously.

Report of the Executive Director

2019 Consolidated Primary Update

Executive Director Bride told the Board that the primary ended up at 10.8% turnout and good feedback from the Election Judges on the new pollbook software.

2019 Consolidated Election Update

Executive Director Bride told the Board that so far, they had mailed out 761 Vote by Mail ballots and had 233 Early Voters. These numbers were ahead of the numbers from 2017. He explained that the election was going smoothly. Assistant Executive Director Gannon invited the Board members to attend an upcoming pollbook training at the office on Saturday the 16th.

Secretary Ketterer congratulated the staff on the Primary election and told the Board that he thought the changes to procedures on election night worked very well. Chairman Collins thanked Commissioners Ketterer and Reed for their work on improving the election night processes.

Report of the Attorney

No Report

New Business

The next Board meeting will be on Tuesday, April 16th at 2:00 pm at the Election Commission office. Commissioner Burke asked a question about the closing time of the office in relation to the end of early voting. Executive Director Bride explained that the early voting closes at 4:30 pm so that the staff has time to finish the voting process and close the office at 5 pm.

Public Comment

Irene Pritzger commented on the different hours for early voting in relation to office hours.

There was no executive session.

Adjournment

Secretary Ketterer moved to adjourn, Commissioner Burke seconded. Motion passed unanimously, and the meeting was adjourned at 2:26 pm.

Monthly Expenses	Description	Amount	Acct #
Ameren Illinois	Gas & Electric	\$1,163.65	53600
Central Cleaning	Office Cleaning	\$240.00	54367
Digital Copy Systems	Copier Lease	\$111.00	54380
Illinois American Water	Water for Brandywine	\$73.69	54363
PDC Services	Garbage Service	\$34.72	54366
Stratus	Phones & Phone Service	\$290.04	54320
Verizon Wireless	Wi-Fi Hotspots & Phones	\$2,415.24	54338
Ziad A. Musaitif	April 2019 Rent & CAM for Brandywine	\$3,351.88	54390
Misc.	Total	\$7,680.22	
VRS Systems	2019 Pollbook Software & Support	\$34,866.00	54388
PJ Star	Primary Notice of Election	\$207.80	54340
PJ Star	Primary Sample ballot	\$1,280.00	54340
Warehouse Direct	Facial Tissue	\$27.14	52201
Warehouse Direct	Compressed Air	\$45.66	52201
PJ Star	Primary Early Voting Notice	\$154.44	54340
Warehouse Direct	Date Stamp Pads	\$43.55	52201
Pcard	Total	\$36,624.59	
USPS	Mailing ballots	\$14.70	53021
USPS	Mailing ballots	\$4.40	53021
Avantis	Lunch for Trainin	\$38.50	52041
Amazon	Memory Card Readers	\$62.93	52210
Election	Total	\$120.53	
Various	Election Day Judges	\$27,245.12	53071
Various	Early Voting Judges	\$2,919.00	53071
Various	Field Support Staff	\$1,537.60	53701
Various	Nursing Home Judges	\$321.88	53701
Various	Polling places	\$1,180.00	53082
Federal Compaiaes	Election Equipment Delivery	\$3,159.00	53081
Payroll		\$36,362.60	
Staff	2/15/2019	\$10,229.88	51031
Staff	2/1/2019	\$10,229.89	51031
Part Time Staff	2/15/2019	\$628.72	51040
Part Time Staff	2/1/2019	\$628.72	51040
Temp Employees	2/15/2019	\$87.50	51050
Overtime	2/15/2019	\$82.80	51060
Overtime	2/1/2019	\$97.63	51060
Commissioners	2/15/2019	\$492.32	51145
Commissioners	2/1/2019	\$492.32	51145
Medical Benefits	2/15/2019	\$2,186.73	51241
Medical Benefits	2/1/2019	\$2,186.73	51241
	Total	\$27,343.24	
	Monthly Total	\$108,131.18	