

Peoria County Board of Election Commissioners

4422 Brandywine Dr, STE. 1 · Peoria, IL 61614

Phone: 309.324.2300 Website: www.peoriaelections.org

The February 2019 Monthly Meeting of the Peoria County Board of Election Commissioners was held at the Election Commission Office at 4422 Brandywine Dr. on Tuesday, February 12, 2019 at 2:00 PM.

PRESENT: David Collins, Chairman
Matt Bartolo, Vice Chairman
Mark Ketterer, Secretary
Sandra Burke, Commissioner
Thomas Bride, Executive Director
Elizabeth Gannon, Assistant Executive Director

ABSENT: LaColis Reed, Treasurer
Alex Kurth, Assistant State's Attorney

GUESTS: Irene Pritzger

The meeting was called to order at 2:02 p.m.

A Roll Call of the Commissioners was taken by Chairman Collins finding all Commissioners present except Treasurer Reed.

The Board recited the Pledge of Allegiance.

Approval of Minutes

Vice Chairman Bartolo moved to approve the minutes for the January 8, 2019 Monthly Meeting. Secretary Ketterer seconded. Motion passed unanimously.

Secretary Ketterer moved to approve the minutes for the January 11, 2019 Special Meeting. Commissioner Burke seconded. Motion passed unanimously.

Approval of Expenses

Executive Director Bride explained the bills (see attached) to the Board. Vice Chairman Bartolo moved to approve the bills. Secretary Ketterer seconded. Motion passed unanimously.

Approval of Early Voting Locations & Hours for Consolidated General Election

Commissioner Burke moved to approve the early voting schedule for the General Election as presented. Vice Chairman Bartolo seconded. The motion passed unanimously.

Report of the Executive Director

2019 Consolidated Primary Update

Executive Director Bride reported that so far about 500 voters have voted in the election split evenly between Vote by Mail and Early Voting. Training on new pollbook software is this week.

2019 Consolidated Election Update

Executive Director Bride explained to the Board that the ballot is almost completed, and that Vote by Mail and Early Voting starts February 21st for voters outside the City of Peoria and begins March 8 for the voters inside the City of Peoria. Early Voting will be happening at the same time for several days.

He asked the Board for straw vote for moving the polling place from Hollis School to the Bartonville Christian Church. He explained the it was not on the agenda because the staff had just go approval form the church today and that he would place the formal approval on the March agenda. He told the Board that the school requested to no longer be a polling place and that the staff was able to located the church which had formally been a polling place.

Report of the Attorney

No Report

New Business

The next Board meeting will be on Tuesday, March 19th at 2:00 pm at the Election Commission office.

Public Comment

Irene Pritzger invited the Board and staff to attend the League of Women Voters candidate forum.

Executive Session to Discuss Litigation Pursuant to Section (2)(11) of the Open Meetings Act

Vice Chairman Bartolo moved to enter Executive Session to discuss personnel issues pursuant to Section 2(c)(1) of the Open Meetings Act. Secretary Ketterer seconded. Motion passed unanimously at 2:33 pm.

Secretary Ketterer moved to leave Executive Session. Commissioner Burke seconded. Motion passed unanimously at 2:44 pm.

Adjournment

Vice Chairman Bartolo moved to adjourn, Commissioner Burke seconded. Motion passed unanimously, and the meeting was adjourned at 2:45 pm.

Monthly Expenses	Description	Amount	Acct #
Ameren Illinois	Gas & Electric	\$970.26	53600
Central Cleaning	Office Cleaning	\$480.00	54367
Digital Copy Systems	Copier Lease	\$111.00	54380
Illinois American Water	Water for Brandywine	\$70.67	54363
PDC Services	Garbage Service	\$34.72	54366
Stratus	Phones & Phone Service	\$580.04	54320
Verizon Wireless	Wi-Fi Hotspots & Phones	\$2,945.84	54338
Ziad A. Musaitif	March 2019 Rent & CAM for Brandywine	\$3,351.88	54390
	Total	\$8,544.41	

Misc.

Warehouse Direct	Pens	\$14.96	52201
Warehouse Direct	Labels	\$12.13	53081
Warehouse Direct	Headphones	\$5.05	53081
PJ Star	Electoral Board Notice	\$20.29	54340
PJ Star	Public Test Notice	\$31.20	54340
PJ Star	Early Voting Notices	\$154.44	54340
PJ Star	Elderly Notice	\$12.48	54340
PJ Star	Notice	\$29.64	54340
Fed Ex	Shipping Equipment to Hart & VRS	\$85.95	53021
Warehouse Direct	Name Tags	\$32.38	53081
Thomas Bride	Mileage IACCR Legislative Cmte Mtg	\$114.74	54330
Thomas Bride	Mileage IACCR Winter Conference	\$114.74	54330
	Total	\$628.00	

P-Card

Amazon	Storage Box & Door Stops	\$59.68	52210
Amazon	Hanging File	\$19.87	52201
Wyndham	Hotel for IACCR Conference	\$89.10	54000
		\$168.65	

Payroll

Staff	1/18/2019	\$10,209.80	51031
Staff	1/4/2019	\$10,029.27	51031
Part Time Staff	1/18/2019	\$627.49	51040
Part Time Staff	1/4/2019	\$616.41	51040
Commissioners	1/18/2019	\$492.32	51145
Commissioners	1/4/2019	\$492.32	51145
Medical Benefits	1/18/2019	\$2,186.73	51241
Medical Benefits	1/4/2019	\$2,186.73	51241
	Total	\$26,841.07	

Monthly Total \$36,182.13